1. **Role Description**

While the relationship is named a “Mentorship”, many student mentees have characterized the relationship more like a “Coach & Athlete”. This approach recognizes that when students join, they may or may not have defined the goal and objective in pursuing their entrepreneurial spirit. The student mentee is often in need of a game plan, strategy and the steps to work their way toward a successful future in entrepreneurship.

2. **Remain Flexible & recognize the “whole person”**

Mentors are often working in demanding professional careers, traveling, members of professional organizations and have busy personal lives, etc. Take time to understand the “whole person” challenges, and learn how they are able to manage so many competing priorities well.

3. **Mentorship Goals, Milestones & Agreement Documents**

Take the needed time at the beginning of the mentorship to discuss and then clearly define the student’s goals for the program. Then establish an agreement to manage by with a set of milestones and timely check-ins.

4. **Be Responsive**

If you become very busy and are unable to talk, be honest and timely with your mentor about your commitments. Reschedule your conversations or send a brief note explaining your situation and when you will be available to meet in-person or talk over the phone, Skype/FaceTime/Duo, etc.

5. **Listen Actively**

Listen to your mentor’s guidance, stories of success and failure to help you work toward your goals and gain valuable knowledge. Clarify and update your “Goal’s, Agreement and Milestone” documents if needed as you better understand your professional path.

6. **Respect Boundaries**

Get to know your mentor on a personal level while maintaining professionalism. Meet in appropriate places that are easy to access and are in safe locations.

7. **Participate in Voluntary Lavin Entrepreneur Programs**

The following programs are voluntary and are just suggestions for gaining the most out of your two years in this program. They can bring tremendous value to you and build connections and relationships with your mentors as well as other students in and out of the program. Please participate when possible.

1. **Attend Breakfast Kick-off Meeting**
   
   a. This enable you to meet your mentor for the next 2 years, other mentors and your fellow classmates. A brief overview of the program, roles, responsibilities, forms and resources are shared and discussed.

2. **Participate in Mentor Hosted Dinner and Networking events**
   
   a. Dinner will be hosted a selected mentors home
   b. 5-6 smaller casual dinners (you and your mentor attending one together)
   c. Networking events in the community

3. **Entrepreneur Society**
   
   a. Meet once a week with like-minded entrepreneurs to discuss your ideas
   b. Guests from all over will be coming in to talk on how to grow your company as well as life skills
   c. Connect and build your group of connections with the members of ES.